



COMMUNITY PARTNERSHIP FUND Instructions

This form allows you to apply for funding through the Community Partnership Fund (the Fund) which aims:

To support local, regional and national initiatives, through partnerships, to develop and achieve confidence, relevant content, and connection to realise community aspirations through Information and Communication Technology (ICT).

THE COMPREHENSIVE APPLICATION (CA) PACK FOR THIS FUND

Included in the CA pack are:

- 1** Information Sheet
- 2** Comprehensive Application Form
- 3** Guide for Applicants

PLEASE NOTE: If you have any questions about this form, or about the eligibility of your project call freephone 0800 824 824 or email CPF@dia.govt.nz.

INSTRUCTIONS

When completing the CA Form you must:

- complete all sections of the form where they apply to your project;
- supply all information as requested in the form where the information applies to your project; and
- sign the Applicant Declaration.

When completing the form, you may cut and paste information from your EOI and update as appropriate. Please do not answer any questions with 'refer EOI'. You may however, refer to attachments e.g. letter of support provided with your EOI.

PLEASE NOTE: Failure to meet any of these requirements may render your application ineligible for consideration.

Your answers must be succinct, relevant, and answer the question. Any supporting information you wish to provide must be included as attachments.

SENDING US YOUR APPLICATION

Closing Dates:

- Applications for funding up to \$100,000 close 5 April 2007.
- Applications for funding \$100,001 and over close 20 April 2007.

Your application must be received by the Department of Internal Affairs at the address below before 5pm on the closing date. Applications received after the closing date will not be eligible for consideration.

Please send your completed Application to:

The Community Partnership Fund
Local Government and Community Branch
Department of Internal Affairs
PO Box 805
WELLINGTON

Courier address:

46 Waring Taylor Street
WELLINGTON

PLEASE NOTE: We will not accept faxed copies or return supporting documents (please send copies of originals only).

Applications will not be accepted by email.

MORE INFORMATION

For more information about the Community Partnership Fund visit www.digitalstrategy.govt.nz or call freephone 0800 824 824.